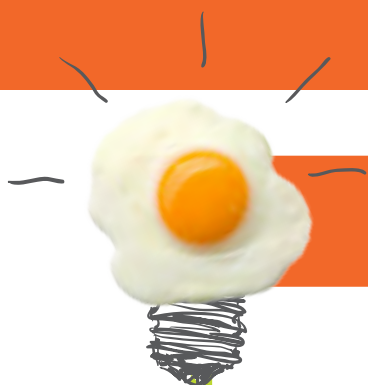


SAMPLE EVALUATION CALENDAR



DAILY	<ul style="list-style-type: none">• Track attendance• Track total volunteer hours• Track foods offered from the daily menu• Talk and listen
MONTHLY	<ul style="list-style-type: none">• Complete monthly reports• Organize receipts and update the budget• Review trends in attendance• Refresh comment boxes or boards• Attend meetings when possible• Refer to action plan to check progress towards milestones
ANNUALLY	<ul style="list-style-type: none">• Complete a year-end survey with students, staff and parents• Organize all financial information. Report on total revenues and expenses and any money left over.• Re-evaluate the action plan for next year



BRIGHT IDEAS

Start a school-wide competition to get more students to eat breakfast every morning! First, send out a survey asking students whether or not they have breakfast every morning to collect baseline data. Organize this information and report the percentage of students who don't eat breakfast to the whole school. Next, challenge students to have breakfast, either at school or at home, with the goal of raising the percentage of students who eat breakfast daily by the end of a certain time period. Throughout the competition, ask students to report if they had breakfast every morning and offer healthy prizes for classrooms with 100% of students participating. Share healthy breakfast ideas over the school announcements or in newsletters and take the opportunity to educate students on the importance of breakfast. Celebrate with a special breakfast at the end of the competition!