

APPENDIX – ADDITIONAL RESOURCES EASTERN CANADA

BUILDING FOUNDATIONS	
Breakfast Club Operations	When head volunteer is absent unexpectedly
Setting up your breakfast program... step by step	The club's Morning Routine
School Information Form	
INVOLVE VOLUNTEERS AND THE SCHOOL COMMUNITY	
Head Volunteer Search	Volunteer Search New Club
Volunteer Pamphlet	Recruiting for Volunteers
Volunteer Enrolment	Administrative Volunteer search
Head Volunteer Agreement	ADOPT A CLUB – The Club's Corporate Volunteering Program
Volunteers : Your club's Human Resources	
RECRUITMENT POSTER AND FACEBOOK	
0-0Recruitment poster and facebook -Volunteer and administrative volunteer	
Recruiting poster and Facebook - Head volunteer	
YOUTH ENGAGEMENT	
Student Volunteer Agreement	Certificate Congratulation 1
Certificate Congratulation 2	Certificate Graduation
BUDGETING AND FUNDRAISING	
Managing Your Breakfast Program's Budget	Payment Tracking
Solicitation Letter for Schools	General Information -Local Donation
Schools Team Breakfast Project	Follow-up Donations
Poster Team Breakfast Project	Cartes-déjeuner des équipes écoles <i>(Only in french)</i>
Policy – Financial Support	Contribution Charter 18-19 – High School
Contribution Charter 18-19 – Elementary School	
NUTRITION	
Single Serving Chart	Freezer (summer instruction)
Refrigerator (summer instruction)	Equipment Inventory
Procedure - Expired Milk	Cold Menu
Managing – Food Surpluses	Food Catalogue 2018-2019
Last Instructions Before Summer Closure	Breakfast Bins or Bags Operations
Hot Menu	Anaphylaxis – Using an Auto-injector
Equipment Maintenance Guide	Alternative Menu
Glossary of Menu Items	Managing Food Allergies and intolerances
FOOD SAFETY (IN NUTITION)	
Quoi faire -Avis d'ébullition eau <i>(Only in french)</i>	Health and Hygiene Instructions
Affiche -Lavage de main <i>(Only in french)</i>	General Information on MAPAQ
Température cuisson et conservation des aliments <i>(Only in french)</i>	Fiche signalétique - Savon à vaisselle <i>(Only in french)</i>
Refrigerator temperature register	Fiche signalétique – Safety data sheet - désinfectant
Poster – Food Safety is our business	Annexe 6 – registre de formation <i>(Only in french)</i>
Panne électrique et thermoguide <i>(Only in french)</i>	
CREATE A REWARDING ENVIRONMENT	
Poster - Share your Wonderful Stories	
PROGRAM EVALUATION	
Online Report - Hardcopy	Breakfast Club Evaluation
Online Report Quick Guide	Attendance List
Information on Managing Attendance's Statistics	Annual Process - Clubs