**Request for Donations**

Date

Name

Title

Company

Address

Dear Mr./Ms. XX:

The breakfast program at XX School is committed to providing students with access to a healthy breakfast every morning in a safe, inclusive environment where their self-esteem can grow and flourish.

We are supported in our efforts by Breakfast Club of Canada, an organization that helps over 80,000 children start their day with a nutritious meal in more than 500 school programs in Quebec. **Here at XX School, we serve breakfast to XX students every morning.** The resources, logistics, equipment and volunteer effort involved are vital to the success of this initiative, but so is the engagement of our partners who care just as much as we do about the health and well-being of the adults of tomorrow.

The support of forward-thinking people like you makes a world of difference to our school community. We are therefore writing to enquire whether Company Name would consider providing XX*(description of what is being asked for)*. Through this contribution, you would be playing an active part in keeping the breakfast program activities at XX School running and ensuring our students start their school day hungry for knowledge, not hungry for food.

Please join us in laying the foundations for a healthy life in class, at home and in the future for the entire student population at XX School.

I thank you for your consideration and invite you to contact me should you have any questions.

Yours gratefully,

Name

Principal, XX School

Phone No. & Email